



# Agenda

## Regular Meeting of the DTAA BOD

**Date: Wednesday, November 22, 2016**

**Place: Conference Call**

**Time: 06:00 pm**

**CALL TO ORDER - President**

**ESTABLISHMENT OF A QUORUM – President**

**PROOF OF MEETING NOTICE - President**

**AGENDA ITEMS FOR ACTION / REVIEW - Secretary**

**Agenda Item #1**

IRS Determination Letter

**Recommendation:** That the Board receives an update from the Treasurer on the status of an IRS determination letter confirming the DTHC as a non-profit with appropriate tax identification number.

**Agenda Item #2**

Luxton Fund Status

**Recommendation:** That the Board receive a status update from the Treasurer on Luxton Fund investment with a Vanguard mutual fund.

**Agenda Item #3**

Treasurer Financial Report

**Recommendation:** That the Board receive a status report on the DTHC finances and cash flow to meet obligations.

**Agenda Item #4**

Banking Location

**Recommendation:** That the Board receive a report from the Treasurer regarding current and future location of a bank for DTHC funds.

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**Agenda Item #5**

Fitzpatrick Contract Approval

**Recommendation:** That the Board approve Doug Eaton signing a contract with Fitzpatrick Construction for converting the Chapter house TV room into a three man study room.

**Agenda Item #6**

SNEF Funds Application to Convert TV Room to Study Room.

**Recommendation:** That the Board receive a status report from the Secretary on the submission of an application to request funding for the TV room conversion to a study room in the Chapter house.

**Agenda Item #7**

Dishwasher Purchase & Installation

**Recommendation:** That the Board receive a status report from the Treasurer on the purchase and installation of a dishwasher for the DTCSN.

**Agenda Item #8**

Pennington Contract

**Recommendation:** That the Board receives a report from the Treasurer regarding final payment to Pennington for Capital Campaign services.

**Agenda Item #9**

Tarp Installation at Chapter House

**Recommendation:** That the Board discuss the installation of Tarp at the Chapter House and lease violation letter.

**Agenda Item #10**

Visits and Inspections of the Property by DTHC Board Members

**Recommendation:** That the Board discuss and develop a schedule for visits and inspection of property under the terms of .lease agreement.

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**ADJOURN MEETING – President**

**Notice**

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DTHC Website TBD

**Administrative Note**

The BoDs reserves to the right to make unanticipated changes to this Agenda that may be the result of unknown circumstances at the time of this printing and distribution. The meeting date and time may be postponed due to unforeseen Board member conflicts of an extraordinary nature. All attempts will be made to conduct the agenda and meeting as announced.