

**Delta Tau Alumni Association  
(DTAA)**

**Board of Directors  
Regular Meeting**

**October 29, 2016**



**09:00 am**

***143 North 10<sup>th</sup> Street  
Corvallis, Oregon***



*Final Approved*

# Minutes

## Meeting of the DTAA BOD

### CALL TO ORDER - President

A regular meeting of the Board of Directors was called to order by Andy Playmate, President, October 29, 2016 at 09:00 a.m., at the Sigma Nu Chapter house, Corvallis, Oregon. Officers present were Andy Playmate, DTAA President; Eric Paslack, Treasurer; Joe Painter, Secretary.

The Secretary noted following alumni present – (**See attachment #1**)

### ESTABLISHMENT OF A QUORUM - President

Introductions, Establishment of Quorum, & Proof of Meeting Notice

**Recommendation:** That the President of the Board introduced the Board members present, established the presence of a quorum, and noted a posting of meeting/agenda to website and announcement of the BoD meeting schedule in the DTAA website in accordance with the ORS, Title 7/

**Action:** The President of the Board noted the Board members present, established the presence of a quorum, and noted a posting of meeting/agenda to website in accordance with the ORS, title 7. (See attachment #2).

### AGENDA ITEMS FOR ACTION / REVIEW - Secretary

#### Agenda Item #1

Presentation of agenda

**Recommendation:** Approve the proposed meeting agenda.

**Action:** The Secretary presented the agenda to the Board. A motion to approve the agenda as presented was made by \_\_\_\_\_; there was a second by \_\_\_\_\_, no discussion; and the motion passed by unanimous vote.

#### Agenda Item #2

Review minutes from August 31, 2016 meeting.

**Recommendation:** Approve minutes from the August 31, 2016 meeting.

***Final Approved***

October 29, 2016  
DTAA Minutes (continued)

**Action:** A motion was made by \_\_\_\_\_ to approve the minutes from the August 31, 2016 Board meeting; there was a second by \_\_\_\_\_, no discussion; and the motion passed by unanimous vote.

**Agenda Item #3**

Resignation of all the DTAA Board Members and Officers

**Recommendation:** That the Board: approve resignation of all the DTAA Board members and Officers and; that the Board review & recommend actions as appropriate regarding the resignation of all Board Members and Officers.

**Action:** The President called for a motion to approve the resignations of all the DTAA Board Members and Officers. There was a second by \_\_\_\_\_; no discussion; and the motion was approved by a unanimous vote.

**Agenda Item #4**

Appointment of new Board members

**Recommendation:** That the Board appoint Terry Hackenbruck, Doug Eaton, John Johnston, Daniel Hearn, and Steve Langenberg as temporary DTAA Board members.

**Action:** The President called for a motion to approve the appointment of Terry Hackenbruck, Doug Eaton, John Johnston, Daniel Hearn, and Steve Langenberg as new DTAA Board members. There was a second by \_\_\_\_\_; no discussion; and the motion was approved by a unanimous vote.

**Agenda Item #5**

Transfer of all accounts, contracts, financial documents, vendors, and other pertinent records keeping materials.

**Recommendation:** The DTAA BoD approve the transfer of all accounts, contracts, financial documents, vendors, and other pertinent records keeping materials to the temporary DTAA board officers and members as quickly as possible.

**Action:** The President called for a transfer of all accounts, contracts, financial documents, vendors, and other pertinent records keeping materials. There was a second by \_\_\_\_\_; no discussion; and the motion was approved by a unanimous vote.

***Final Approved***

October 29, 2016  
DTAA Minutes (continued)

**Agenda Item #6**

Installation of new DTAA Board members

**Recommendation:** That that DTAA Board President acknowledge the new DTAA board members.

**Action:** The President called for a motion to install the new DTAA Board members There was a second by \_\_\_\_\_; no discussion; and the motion was approved by a unanimous vote.

**Action:** The new DTAA Board members voted and announced the following officers: President, Doug Eaton; Treasurer, John Johnston; Secretary, Daniel Hearn, and Director, Terry Hackenbruck. All or any one of these officers are to be signatories on all DTAA bank accounts, financial matters, on-going contracts, employee matters, and any other business affairs of the DTAA corporation.

**Action:** The temporary DTAA board President, Doug Eaton took control of the meeting.

**Agenda Item #7**

Comments from new DTAA Board members

**Recommendation:** That the new Board members present their officers and any comments.

**Action:** A joint presentation of financial record was made by Eric Paslack and John Johnston. The current financial records are being converted to Quick Books by John Johnston.

**Action:**. The temporary DTAA Board President presented acknowledgements to the outgoing Board members and officers. The new DTAA Board members presented a plaque to the outing board members for placement in the Chapter house. The outgoing Board members were all presented with framed certificates of appreciation.

**Action:** The temporary DTAA Board President adjourned the meeting.

*Final Approved*

**ADJOURNMENT**

Being that there was no further business, the temporary DTAA Board adjourned the meeting at \_\_\_\_\_ am.

**Administrative Note**

*While these minutes are reflective of actions taken by the BoDs, they are not a verbatim transcript of the discussion and meeting. The BoDs reserves its right to amend, amplify, or revise these minutes at any future time, if clarification is called for on the part of a Board member or Association owner. The BoD does not hire professional help to record minutes. In view of this, it is humanly possible for typographical errors, use of brevity, and absence of total discussion. Clarification should be sought from the Board in all instances to gain a full appreciation of each agenda item and its meaning.*

**MINUTES PREPARED BY:**

**Joe Painter, SECRETARY (Out-going)**

**Daniel Hearn, SECRETARY (New)**

**APPROVED BY:**

**Eric Paslack, Treasurer (Out-going)**

**John Johnston, Treasurer (New)**

**Andy Playmate, PRESIDENT (Out-going)**

**Doug Eaton, PRESIDENT (New)**

# Attachment #1

## Sign-in sheet

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## Attachment #2

*Final Approved*

# Agenda

## Regular Meeting of the DTAA BOD



**Date: Saturday, October 29, 2016**

**Place: 143 North 10<sup>th</sup> Street, Corvallis, OR**

**Time: 09:00 am**

**CALL TO ORDER - President**

**ESTABLISHMENT OF A QUORUM – President**

**PROOF OF MEETING NOTICE - President**

**AGENDA ITEMS FOR ACTION / REVIEW - Secretary**

### **Agenda Item #1**

Presentation of agenda

**Recommendation:** Approve the proposed meeting agenda.

### **Agenda Item #2**

Review minutes from August 31, 2016 meeting.

**Recommendation:** Approve minutes from the August 31, 2016 meeting.

### **Agenda Item #3**

Resignation of all the DTAA Board Members and Officers

**Recommendation:** That the Board: approve resignation of all the DTAA Board members and Officers; and that the Board review & recommend actions as appropriate regarding the resignation of all Board Members and Officers.

### **Agenda Item #4**

Appointment of new temporary board members



***Final Approved***

**Recommendation:** That the Board appoint Terry Hackenbruck, Doug Eaton, John Johnston, Daniel Hearn, and Steve Langenberg as temporary DTAA Board members.

**Agenda Item #5**

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Installation of new DTAA Board members

**Recommendation:** That that DTAA Board President acknowledge the new DTAA board members.

**Agenda Item #7**

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**Recommendation:** That the Board members present their officers and any comments.

**ADJOURN MEETING – President**

**Notice**

This agenda and related documents are posted on the  
DTAA Website

[https://drive.google.com/folderview?id=0B2dEomKwGVRnUkZTNnRSUU1pYIU&usp=drive\\_web](https://drive.google.com/folderview?id=0B2dEomKwGVRnUkZTNnRSUU1pYIU&usp=drive_web)

**Administrative Note**

The BoDs reserves to the right to make unanticipated changes to this Agenda that may be the result of unknown circumstances at the time of this printing and distribution. The meeting date and time may be postponed due to unforeseen Board member conflicts of an extraordinary nature. All attempts will be made to conduct the agenda and meeting as announced.