

**Delta Tau Alumni Chapter  
(DTAC)**

**Board of Directors  
Regular Meeting**

**August 23, 2017**



**6:00 pm**

***Conference Call via Wigigio***



# Minutes

## Meeting of the DTHC BOD

### CALL TO ORDER – Acting Commander

A regular meeting of the DTAC Organizing Committee was called to order August 23, 2017 at 6:00 pm., by Coy Scroggins, Acting Commander, on a conference call via Wiggiio.

### ESTABLISHMENT OF A QUORUM - President

Introductions, Establishment of Quorum, & Proof of Meeting Notice

The Acting Commander of the Organizing Committee noted the members present, established the presence of a quorum, and noted a posting of meeting agenda to the DTAC alumni website page and e-mail announcement. The following members were present: Acting Commander, Coy Scroggins; Acting Recorder, Daniel Hearn; Acting Treasurer, Dick Pendergrass; Acting Sentinel, Steve Langenberg; At Large EXCOM, Steve Clark; Bob Fuller; John Johnston; Doug Eaton; and Steve Mawdsley.

### APPROVE MEETING MINUTES MAY 30, 2017

There were no previous meeting minutes to approve.

### APPROVE MEETING AGENDA AUGUST 23, 2017

The committee unanimously approved the agenda.

### AGENDA ITEMS FOR ACTION / REVIEW - Recorder

#### Agenda Item #1

Review of Proposed Slate for AC Officer Nominations

**Recommendation:** That the Organizing Committee review the proposed slate of Officers for elections and available appointed positions.

**Action Taken:** After discussion among the organizing committee members the following slate of officers was developed for a future election: Coy Scroggins, Commander; LCDR – open; Dick Pendergrass, Treasurer; Daniel Hearn, Recorder; At Large Representative, Executive Committee – open; and Steve Langenberg, Sentinel. Coy Scroggins agreed to investigate and identify members interested in the appointed positions for Chaplain and Marshall. It was noted by the committee that perhaps the

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Marshall position for database management could be incorporated into the Recorder's duties.

## **Agenda Item #2**

Elections: When & How

**Recommendation:** That the Organizing Committee discuss and decide a way forward for election of DTAC Officers and the appointed positions.

**Action Taken:** John Johnson moved that an e-mail blast be used in conjunction with a limited USPS mailing for further nominations and election of the slate mentioned in agenda item #1. There was a second from Bob Fuller. There was some discussion about using COMCOA or Pennington to assist with this process. Daniel Hearn reported that the DTAC database contains 350+ member e-mail address that closely mirrors database (Excel file listings) held by COMCOA, Pennington, and the National Sigma Nu Fraternity. The committee unanimously agreed to empower Coy Scroggins, Daniel Hearn, and Steve Langenberg to work out the best course of action and details for using an e-mail blast in conjunctions with a limited USPS mailing for DTAC elections.

**Action Taken:** Daniel Hearn moved that the DTHC election slate and nominations be combined with the DTAC elections e-mail elections blast and limited USPS mailing . There as a second from Doug Eaton The committee unanimously agreed to empower Coy Scroggins, Daniel Hearn, and Steve Langenberg to work out the best course of action and details for using an e-mail blast in conjunctions with a limited USPS mailing for DTHC elections.

## **Agenda Item #3**

Annual Meeting: Where & When

**Recommendation:** That the Organizing Committee discuss and decide a way forward for the annual meeting as noted in the Bylaws, Article 5.

**Action Taken:** Coy Scroggins moved that the 1<sup>st</sup> annual meeting of the DTAC be announced for January 2018. There was a second from Steve Mawdsley. The pros and cons were discussed regarding the location focusing on Corvallis and Portland. It was suggest by Steve Clark that perhaps use a DTAC event could be used for the annual meeting. There was unanimous agreement from the committee to investigate a location in Corvallis on a fall weekend away football game - October 7<sup>th</sup>, Nov 4<sup>th</sup> and Nov 11<sup>th</sup>. Coy Scroggins agreed to investigate these dates and coordinate with the DT Chapter of Sigma Nu

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(DTCSN) undergraduates for these dates and reserve the month of January 2018 as backup for the DTAC annual meeting.

**Agenda Item #4**

Approval of Scholarship Policy

**Recommendation:** That the Organizing Committee approve the DTAC Scholarship policy document.

**Action Taken:** S. Langenberg gave a summary of the Scholarship Program and it two parts: Scholarship and Academic Incentive Awards. A motion is made John Johnston to approve the Scholarship Policy. There was a second from Bob Fuller. There was some discussion, most noteworthy was Steve Mawdsley's comment to grammatically correct the 5<sup>th</sup> paragraph Procedures, Committee Members. In addition Steve recommended similar non-substantive edits to DTAC Administrative Policy and DTAC Bylaws (ref elections items #1, #2, and #3 above). The committee unanimously approved the Scholarship Policy and directed the Recorder to make the necessary editing changes to Scholarship Policy, Administrative Policy, and DTAC Bylaws.

**ADJOURNMENT**

Being that there was no further business, the Coy Scroggins adjourned the meeting at 7:00 pm.

**MINUTES PREPARED BY:**

**Daniel Hearn, RECORDER**



**APPROVED BY:**

**Coy Scroggins, ACTING COMMANDER**



## **Administrative Note**

*While these minutes are reflective of actions taken by the DTAC Organization Committee, they are not a verbatim transcript of the discussion and meeting. The DTAC Organization Committee reserves its right to amend, amplify, or revise these minutes at any future time, if clarification is called for on the part of a committee member or DT alumni member. The DTAC Organization Committee does not hire professional help to record minutes. In view of this, it is humanly possible for typographical errors, use of brevity, and absence of total discussion. Clarification should be sought from the Organizing Committee in all instances to gain a full appreciation of each agenda item and its meaning.*