

**Delta Tau Housing Corporation  
(DTHC)**

**Board of Directors**

**Regular Meeting**

**August 2, 2018**



**9:15 am (PST)**

***Conference Call via Free Conference***

# Minutes

## Meeting of the DTHC BOD

### CALL TO ORDER - President

A regular meeting of the Board of Directors was called to order August 2, 2018 at 9:15 am (PST), by Doug Eaton, President, on a conference call.

### ESTABLISHMENT OF A QUORUM - President

Introductions, Establishment of Quorum, & Proof of Meeting Notice

**Recommendation:** That the President of the Board introduced the Board members present, established the presence of a quorum, and noted the publication of meeting / agenda via e-mail announcement to the Board officers and directors in accordance with the ORS, Title 7.

**Action:** The President of the Board noted that the Board members present established a quorum, and made note of a proper meeting/agenda announcement in accordance with the ORS, title 7. The following Board members were present: Doug Eaton, President; Daniel Hearn, Secretary; John Johnston, Treasurer; Steve Langenberg, Director; and John Blake, Director.

### APPROVE MEETING MINUTES May 1, 2018

**Recommendation:** That the Board approves the May 1, 2018 minutes as written.

**Action Taken:** There was a motion from Steve Langenberg to approve the May 1, 2018 meeting minutes, and a second by John Blake - there was no discussion. The Board unanimously approved the May 1, 2018 meeting minutes as written.

### APPROVAL OF AGENDA – August 2, 2018

**Recommendation:** That the Board approve the meeting agenda as published.

**Action Taken:** There was a motion from Steve Langenberg to approve the meeting agenda for August 2, 2018. There was a second by John Blake, no discussion. The motion passed unanimously.

### AGENDA ITEMS FOR ACTION / REVIEW - Secretary

#### Agenda Item #1

Report from Doug Eaton regarding designs & colors for bathroom fixtures and summer work party plans / projects.

**DTHC Minutes**  
**August 2, 2018 (continued)**

**Recommendation:** That the Board hears a report from Doug Eaton regarding designs & colors for bathroom fixtures and summer work party plans / projects.

**Action Taken:** The Board heard a report from Doug Eaton regarding designs & colors for bathroom fixtures and summer work party plans / projects. Doug noted that all design choices were coordinated with the Varitone architect (Christina) and passed on to Bob Grant Construction. The following is a list of planned summer work party projects

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- Set downspout on N. side to Jackson. Public Works is drilling curb hole this coming Monday. I've dug space for it.
- Pantry area door to back stairs up room 12 needs to be rehung. It's off the hinges.
- Door to left pantry room has no lock mechanism and won't stay shut
- Kitchen swinging doors to DR need reworking
- Several study room window hardware pieces need to be worked on, first aid until new windows installed in the next summer renovation
- Add missing board to south gate. John will bring one over with him.
- General yard cleaning and pruning (Steve Langenberg and Doug will work on it).
- Check entry hall fan. Someone said it is lose?
- Piano stand broken. Maybe it needs bracing?

**Agenda Item #2**

Discuss a plan for furnishing two renovated study rooms, 11 – one window & 12 – two windows.

**Recommendation:** That the Board hear a proposed plan for furnishing the two renovated study rooms.

**Action Taken:** The Board heard a proposed plan for furnishing the two renovated study rooms for Doug Eaton – essentially two wardrobes, two desks, and two chairs are to be moved into the two renovated 2<sup>nd</sup> floor rooms, respectively. A motion was made by Daniel Hearn to move the two wardrobes, two desks, and two chairs from the 1<sup>st</sup> floor study room to the 2<sup>nd</sup> floor study rooms, respectively, there was a second from John Johnston, the motion passed unanimously.

**Agenda Item #3**

DTHC Board discuss a point of contact to DT Alumni Chapter for Facebook uploads, e.g. pictures.

**DTHC Minutes**  
**August 2, 2018 (continued)**

**Recommendation:** That the Board discuss a point of contact to DT Alumni Chapter for Facebook uploads, e.g. pictures.

**Action Taken:** The Board discussed a point of contact to DT Alumni Chapter for Facebook uploads, e.g. pictures. A motion was made by Daniel Hearn to appoint Doug Eaton to send pictures with short description to the DTAC for posting on Facebook, there was a second from John Johnston, the motion passed unanimously

**Agenda Item #4**

DTHC Board receive a short review from the Treasurer on recent budget reports sent to Board members.

**Recommendation:** That the Board received a short review from the Treasurer on the recent budget reports sent to Board members.

**Action Taken:** The Board received a report from the Treasurer on the current cash flow and 2018 – 2019 Budget. The Board approved a not-to-exceed \$1000.00 budget for the 2018 summer work project (see agenda item #1 above).

**Action Taken:** The Board approved the budget beginning October 1, 2018 to September 30, 2019.

**ADJOURN MEETING – President**

The meeting was adjourned by D. Eaton at 10:20 am.


**MINUTES PREPARED BY:**

**Daniel Hearn, SECRETARY**



**APPROVED BY:**

**Doug Eaton, PRESIDENT**



**Notice**

This agenda and related documents are posted on the  
DTCSN Website – Alumni Section  
<http://www.sigmanuosu.org>

**Administrative Note**

*While these minutes are reflective of actions taken by the BoDs, they are not a verbatim transcript of the discussion and meeting. The BoDs reserves its right to amend, amplify, or revise these minutes at any future time, if clarification is called for on the part of a Board member or DT alumni member. The BoD does not hire professional help to record minutes. In view of this, it is humanly possible for typographical errors, use of brevity, and absence of total discussion. Clarification should be sought from the Board in all instances to gain a full appreciation of each agenda item and its meaning.*