

**Delta Tau Housing Corporation  
(DTHC)**

**Board of Directors**

**Regular Meeting**

**February 7, 2018**



**2:00 pm (PST)**

***Conference Call via Free Conference***

# Minutes

## Meeting of the DTHC BOD

### CALL TO ORDER - President

A regular meeting of the Board of Directors was called to order February 2, 2018 at 2:00 (PST), by Doug Eaton, President, on a conference call.

### ESTABLISHMENT OF A QUORUM - President

Introductions, Establishment of Quorum, & Proof of Meeting Notice

**Recommendation:** That the President of the Board introduced the Board members present, established the presence of a quorum, and noted the publication of meeting / agenda via e-mail announcement to the Board officers and directors in accordance with the ORS, Title 7.

**Action:** The President of the Board noted that the Board members present established a quorum, and made note of a proper meeting/agenda announcement in accordance with the ORS, title 7. The following Board members were present: Doug Eaton, President; Daniel Hearn, Secretary; John Johnston, Treasurer; Steve Langenberg, Director; and John Blake, Director.

### APPROVE MEETING MINUTES NOVEMBER 22, 2017

**Recommendation:** That the Board approve the November 22, 2018 minutes as written.

**Action Taken:** There was a motion from Steve Langenberg to approve the January 16, 2018 meeting minutes, and a second by John Blake - there was no discussion. The Board unanimously approved the January 16, 2018 meeting minutes as written.

### APPROVAL OF AGENDA – February 7, 2018

**Recommendation:** That the Board approve the meeting agenda as published.

**Action Taken:** There was a motion from John Johnston to approve the meeting agenda as published, there was a second by John Blake, no discussion. The motion passed unanimously.

### AGENDA ITEMS FOR ACTION / REVIEW - Secretary

#### Agenda Item #1

Individual Lease Agreement with DTCSN

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**Recommendation:** That the Board decide whether or not to have individual lease agreements with the collegiate members of the DTCSN - reference Sigma Nu Fraternity best practices.

**Action Taken:** There was a presentation by Daniel Hearn regarding the current lease agreement with the collegiate chapter and individual leases between the collegiate chapter and their membership, including parlor fees for members not living in the chapter house. Steve Langenberg made a motion to accept D. Hearn's presentation, that included quarterly meetings with house manager / finance officer to review finances, harmonize both lease agreements, and work with the chapter in a partnership manner, there was a second by John Johnston, and no further discussion, The motion passed unanimously.

**Agenda Item #2**

Lease Enforcement

**Recommendation:** That the Board discuss and develop ways to detect lease infractions quickly and take action.

**Action Taken:** A Board agreed to involve the DTAAB more, take control of the Resident Advisor (RA) contract, and have quarterly updates from the RA on Chapter health, morale, and welfare.

**ADJOURN MEETING – President**

The meeting was adjourned by D. Eaton at 3:00 pm.

**MINUTES PREPARED BY:**

**Daniel Hearn, SECRETARY**



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**APPROVED BY:**

**Doug Eaton, PRESIDENT**



**Notice**

This agenda and related documents are posted on the  
DTCSN Website – Alumni Section  
<http://www.sigmanuosu.org>

**Administrative Note**

*While these minutes are reflective of actions taken by the BoDs, they are not a verbatim transcript of the discussion and meeting. The BoDs reserves its right to amend, amplify, or revise these minutes at any future time, if clarification is called for on the part of a Board member or DT alumni member. The BoD does not hire professional help to record minutes. In view of this, it is humanly possible for typographical errors, use of brevity, and absence of total discussion. Clarification should be sought from the Board in all instances to gain a full appreciation of each agenda item and its meaning.*