



# Agenda

## Regular Meeting of the DTAC BOD

**Date: Monday, January 29<sup>th</sup>, 2018**

**Place: Conference Call via Free Conference Call**

**Time: 6:00 pm PST**

**CALL TO ORDER – Coy Scroggins, Commander**

**ESTABLISHMENT OF A QUORUM – Coy Scroggins, Commander**

**BOARD PLANNING MEETING**

**APPROVE DTAC AUGUST 23<sup>rd</sup> BOARD MEETING MINUTES**

**APPROVE AGENDA ITEMS FOR ACTION / REVIEW - Recorder**

### **Agenda Item #1**

Management of DTHC Database

**Recommendation:** That the Board review, discuss, and approve the Lieutenant Commander near term maintenance of the alumni database.

### **Agenda Item #2**

Communications Plan

**Recommendation:** That the Board review, discuss, and decide the type of communications means during 2018 with alumni e.g. newsletters, post cards, e-mail blasts, etc.

### **Agenda Item #3**

2018 Annual DTAC Meeting

**Recommendation:** That the Board discuss, review, and approve the Annual DTAC alumni meeting for 20 – 21 April 2018.

## ***Approved Agenda – 29 January 2018***

DTAC Agenda  
January 29<sup>th</sup>, 2018 (Continued)

### **Agenda Item #4**

Survivor Assistance Plan / Program

**Recommendation:** That the Board discuss, review, and approve the draft Survivor Assistance Plan for the DTAC and discuss a plan for payment of production expenses.

**Recommendation:** That the Board discuss and decide if the DTAC should make the [www.sigmanuous.org](http://www.sigmanuous.org) website for the DTAC Survivor Benefit Information via a link.

**Recommendation:** That the Board discuss and decide if COMCOA (Hal Dick) should format the SBI draft into a “Business Letter” mailing configuration and produce an initial “run” of copies to accompany the DTAC Commander’s bereavement letter and make them available at the annual alumni meeting April 21, 2018. **Note:** This enables the chaplain to send a digital copy by e-mail, if contacted.

### **Agenda Item #5**

2018 Budget

**Recommendation:** That the Board initiate a plan to develop a DTAC budget for 2018 and source options for funding a budget.

### **Agenda Item #6**

Capital Campaign Update

**Recommendation:** That the Board receive a report on the status of the DT Capital Campaign to renovate / upgrade the chapter house.

### **Agenda Item #7**

TV Room Conversion to Study Room Update

**Recommendation:** That the Board receive a report on the status of the TV Room conversion project.

**ADJOURN MEETING – President**

**Notice**

This agenda and related documents are posted on the DT  
Alumni Website TBD

**Administrative Note**

The BoDs reserves to the right to make unanticipated changes to this Agenda that may be the result of unknown circumstances at the time of this printing and distribution. The meeting date and time may be postponed due to unforeseen Board member conflicts of an extraordinary nature. All attempts will be made to conduct the agenda and meeting as announced.